

The e **Journal of Indian Society of Teledermatology (eJINSTED)** is a quarterly peer-reviewed journal that publishes articles in the field of dermatology, leprosy and sexually transmitted diseases.

Articles are accepted in the following sections (all word limits exclude abstracts and references):

- **Guest Article:** This section is set aside for contribution only by invitation from the Editorial Board.
- **Review Article:** Systematic critical assessments of literature and data sources not exceeding 3000 words are accepted. Please add 10 multiple choice questions (MCQs) with four options based on the review article. The contribution should be substantially educational, presenting core information for continuing medical education. In-depth critical reviews of a therapeutic modality or treatment procedure, or a review of therapy options for a disease or syndrome will also be accepted. The presentation must include title page, abstract and key words, introduction, body, points to remember, MCQs, and references.
- **Original contributions:**

* **Studies:** This includes Original in-depth clinical and investigative laboratory research articles, reports of trials (medical or surgical), studies of diagnostic tests, therapeutic, or surveys that are between 1000 and 2500 words in length (excluding references and abstract). Original manuscripts will be considered for publication. Information that has been published or is being considered for publication elsewhere will not be accepted. This presentation must include title page, abstract and key words, introduction, review of literature, materials and methods, results, discussion, conclusion, points to remember, acknowledgements and conflict of interests, and references.

* **Case reports:** Reports of an unusual manifestation of a disease or a new disease that are about 1000 words, with up to 10 references should be submitted with photographs. This presentation must include title page, abstract and key words, introduction/review of

literature, case report, discussion, conclusion, points to remember, acknowledgements, and references.

* **Drug trials:** Reports of a drug or a group of molecules for a disease or a new disease that are about 1000 words, with up to 10 references should be submitted with photographs. This presentation must include title page, abstract and key words, introduction/review of literature, materials and methods, observation, results, discussion, conclusion, points to remember, acknowledgements, and references.

- **Quiz:** Classical cases with one to three good photographs will be considered. A short history, examination and investigation findings (up to 150 words) should be followed by the answer in the form of the diagnosis and a short review of the condition (up to 500 words and up to 5 references), if necessary with additional photographs.
- **From current literature**
- **Letters to the Editor:** These should normally be no more than 500 words in length with up to 5 references.
- **Residents' page:** Short articles (up to 1000 words) that are educational for postgraduates or that would help to improve their learning skills or ability to perform in examinations would be considered. Evidence-based narration of an educative real life experience in the medical field with a clear educative message would also be considered. Case reports will not be accepted.

(i)**Focus:** Short reviews (up to 1500 words) on instruments or equipment or drugs or procedure of current interest may be submitted (ii) **Quiz:** Multiple choice questions each with 4 choices, the key, references to answers, and relevant explanations are welcome.

General instructions

- All manuscripts received online will be duly acknowledged within one week of their receipt.

- Please contact the Editor by e-mail, if you do not receive an acknowledgment within two weeks.
- Manuscripts are sent to at least two reviewers without revealing the identity of the contributors.
- Authors may suggest the names and e-mail addresses of one or two reviewers who have had some experience in the subject of the submitted manuscript but who are not affiliated to the same institute as the authors.
- Authors will be informed about the reviewers' comments and acceptance or rejection of their manuscript within eight to ten weeks.
- Unaccepted manuscripts will not be returned.
- Galley proofs will have to be downloaded by the author/s from the web site and need to be returned within three days. Corrections received after that period may not be included.
- The editors reserve the customary right to style, to abridge the article to ensure clarity and conciseness and to decide the time of publication.
- Please prepare the manuscript following the instructions mentioned above for the subheadings and submit it online.
- For digital photographs, send original digital camera files of resolution not less than 1200 x 2400 pixels (preferably of the jpeg type).
- Prepare the manuscript using MS Word with double spacing. Do not type headings or any other text in ALL CAPITALS. Do not use the software's facility for a header, footer or footnotes. Number pages consecutively beginning with the title page.
- The core text material must be sent as an attachment in Microsoft Word format.

Special instructions

All articles must be submitted in English only. A manuscript should be divided into the following sections, each beginning on a separate page: title page, abstract and key words, text, points to remember, acknowledgements, references, tables, figures, and legends. Pages must be numbered consecutively beginning with the title page.

Title page: This page should carry the title of the article; the names of all contributors and their professional affiliations; the name, address, phone numbers and e-mail address of the corresponding contributor; and the total number of pages and photographs.

Abstract page: The second page should carry the full title of the manuscript and an abstract of up to 250 words for studies, and up to 100 words for case reports. The abstract for studies should be structured as: Background, Aims, Methods, Results and Conclusions. Below the abstract, 3 to 10 key words (which are used for indexing and which should not include words that form part of the title) should be provided.

Text Page: This will consist of:

Introduction: Summarize the rationale and purpose of the study.

Review of literature: Documented data and findings are to be quoted preferably from the last 10 years.

Material and Methods: Describe the selection of the observational or experimental subjects. Identify the methods, apparatus (give the manufacturer's name and address in parentheses), and procedures in sufficient detail to allow confirmation of the observations. Give references to established methods, including statistical methods.

Results: Do not repeat in the text all the data in the tables or illustrations. Emphasize only important observations. Do report losses to observation (such as dropouts from a clinical trial). Statistical relationship within the study must be included.

Discussion: Emphasize the new and important aspects of the study and the conclusions that follow from them or the implications of the findings and their limitations. Do not repeat in detail data or other material given in the Introduction or Results section.

Points to remember: Every article's key points are to be enlisted at the end of it. This should serve as a complement to the abstract provided.

Acknowledgments: This section should include contributions that need acknowledging but do not justify authorship (such as general support by a departmental head); acknowledgments of technical help; and acknowledgments of financial and material support (which should specify the nature of the support).

References: Number references in the order in which they are first mentioned in the text. Identify them in the text, tables, and legends by Arabic numerals in superscript. References cited only in tables or figure legends should be numbered in accordance with the sequence established by the first identification in the text of the particular table or figure. Abbreviate the titles of journals according to the style used in Index Medicus; use the complete name of the journal for non-indexed journals. Avoid citing a "personal

communication” unless it provides essential information not available from a public source, in which case the name of the person and date of communication should be cited in parentheses in the text. Avoid using abstracts as references. Use the style of the examples below. For references that do not fit these common examples, refer to the ICMJE guidelines (www.icmje.org). For web references use the following format: Title, author, date the page was created or last updated, complete URL of page, and the date the page was accessed.

Standard journal article: Kulkarni SB, Chitre RG, Satoskar RS. Serum proteins in tuberculosis. *J Postgrad Med* 1960; 6:113-20.
List the first six contributors followed by et al.

Volume with supplement: Shen HM, Zhang QF. Risk assessment of nickel carcinogenicity and occupational lung cancer. *Environ Health Perspect* 1994; 102 Suppl 1:275-82.

Issue with supplement: Payne DK, Sullivan MD, Massie MJ. Women’s psychological reactions to breast cancer. *Semin Oncol* 1996; 23(1, Suppl 2):89-97.

Personal author(s): Ringsven MK, Bond D. Gerontology and leadership skills for nurses. 2nd ed. Albany (NY): Delmar Publishers; 1996.

Editor(s), compiler(s) as author: Norman IJ, Redfern SJ, editors. Mental health care for elderly people. New York: Churchill Livingstone; 1996.

Chapter in a book: Phillips SJ, Whisnant JP. Hypertension and stroke. In: Laragh JH, Brenner BM, editors. Hypertension: pathophysiology, diagnosis, and management. 2nd ed. New York: Raven Press; 1995. p. 465-78.

Tables: Make self-explanatory tables that do not duplicate the text. Type or print each table with double spacing on a separate sheet of paper. If the table must be continued, repeat the title on a second sheet followed by “(contd.)”. Number tables in Arabic

numerals consecutively in the order of their first citation in the text and supply a brief title for each. Place explanatory matter in footnotes, not in the heading. Explain in footnotes all non-standard abbreviations. Obtain permission for all fully borrowed, adapted, and modified tables and provide a credit line in the footnote. For footnotes use the following symbols, in this sequence: *, †, ‡, §, ||, **, ††, ‡‡

Figures (Illustrations): Send preferably 35 mm projection slides or sharp, glossy, unmounted, colour prints (4inches x 6 inches). They should be numbered consecutively according to the order in which they have first been cited in the text. Indicate the number of the figure, the first contributor's surname and the top of the figure on a label pasted (avoid the use of liquid gum) on the back of each print or mount of a slide. Prints should be trimmed to remove unwanted areas. The eJINSTED reserves the right to crop, rotate, reduce, or enlarge the photographs to an acceptable size. For digital photographs, the original camera files of resolution not less than 1200 X 2400 (preferably of the jpeg type) should be sent. For clinical photographs, either the subjects must not be identifiable or their pictures must be accompanied by written permission to use the photograph. If a figure has been published before, acknowledge the original source and submit written permission from the copyright holder to reproduce the material. A credit line should appear in the legend for such figures. Legends for illustrations: Type legends (maximum 20 words) for illustrations using double spacing. Use Arabic numerals for numbering illustrations. When symbols, arrows, numbers, or letters are used to identify parts of the illustrations, identify and explain each one clearly in the legend. For photomicrographs mention the scale and the method of staining.

N.B. In case of any doubt, please refer to 'Uniform requirement for manuscripts submitted to biomedical journals' at the web page www.icmje.org or in the Annals of Internal Medicine (Ann Intern Med 1997; 126:36-47) for more detailed guidelines.

The entire material may be sent as e-mail in simple text, or as an attachment in Microsoft Word format. Images should be sent as e-mail attachments.

Current address for sending manuscripts:

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